Social Worker / Supervisor

Public Defender Office
Juvenile Division
1849 Prospect Suite 222
Cleveland, Ohio 44115

Salary $35,000—$40,000 LISW

Requirements:  Minimum graduate degree from an accredited University or College. Must have LISW Licensure.

Responsibilities:  Provide Staff attorneys with skilled support that enhances the effectiveness of legal representation. Increase the extent to which clients’ need for treatment and rehabilitation services is met in the community. Review services recommended by outside agencies; (Juvenile Court, Department of Children and Family Services)
Supervise social work staff. Work on developing groups for substance abuse, parenting, and other related issues.
Coordinate treatment plans that will respond to client’s needs, and court requests. Possess a working knowledge of community resources for adults, adolescents and the continuous resource changes. Interview clients; obtain medical and psychological records reports and be able to comprehend reports. Conduct research on special issues. Prepare written reports and testify in court as requested. Represent the Public Defender Office at meetings, conferences and workshops. Prepare and understand statistics.
Must interact with co-workers, supervisors, outside agencies, clients and court personnel in professional manner and exhibit initiative to assist each. Must be knowledgeable, and observe the rules of professional conduct and ethical obligation of the Social Work Licensure Law and comply with procedures and policies of the court and Public Defender Office.
Must be flexible in handling a variety of unexpected issues, and use proper course of action in handling a multitude of problems. Some experience in grants preferred. Must possess working knowledge of running group sessions. Perform all other related duties as assigned.

Application Procedure:
Submit a resume to the Public Defender Office; 310 Lakeside Ave., Suite 200 Cleveland, Ohio 44113 or Fax application to 216-443-6911 or email to cmartello@cuyahogacounty.us by May 6, 2011. Attention: Carol Martello 216-443-8381

310 Lakeside Ave, Suite 200 Cleveland, OH 44113
(216) 443-8355 Felony (216) 443-7583 Appeals
FAX (216) 443-6911