

Executive Order No. EO2018-0002

(amended October 16, 2018, replacing original EO2018-0002 enacted October 11, 2018)

SIGNATURE AUTHORITY

WHEREAS, Section 2.03(6) of the County Charter provides that the County Executive has the power to “execute contracts, conveyances and evidences of indebtedness on behalf of the County;”

WHEREAS, Section 501.03(B) of the County Code provides that the County Executive “may perform any of the functions that he or she may perform under Chapter 501 of the County Code through his or her duly authorized designees;”

WHEREAS, Section 2.03(14) of the County Charter provides that the County Executive has the power to “employ and supervise such number of deputies, assistants and employees as shall be reasonably necessary to assist the County Executive in carrying out the duties of the office;”

NOW, THEREFORE, I, Armond Budish, County Executive of the County of Cuyahoga, Ohio, by virtue of the powers vested in me by the Charter of Cuyahoga County and the laws of the State of Ohio, do hereby order and direct that:

SECTION 1. This Executive Order replaces EO2015-0001.

SECTION 2. I authorize the County Executive’s Chief of Staff as my designee to sign all documents, including, but not limited to, all contracts, agreements, purchase and sale documents, memoranda of understanding, amendments, grant applications, loan documents, deeds and other conveyance documents, promissory notes, mortgage releases, indentures, loan agreements, bond purchase agreements, plats and drawings, administrative and personnel documents (which includes but is not limited to offers of employment, disciplinary decisions, salary and compensation adjustments for employees, approval of terms of employment for new hires and existing employees, and grievance settlements, etc.)

SECTION 3. I authorize the Director of Public Works to:

- a) sign applications pertaining to license sticker/plate renewal, title applications, and other motor vehicle related documents for county-owned vehicles; and
- b) sign short term (one year or less) property leases, lease extensions, easements, licenses, rights of way, location agreements, and any such other documents or amendments thereto and sign any other documents necessary to effectuate these short term transactions, including applications for permits to use county property and releases and waiver of liability documents in favor of the county connected to such use.

The Director of Public Works may, through a written Department Directive posted on the department's website, designate two other senior staff members in the department to sign such documents.

SECTION 4. I authorize the Director of Development to sign all documents related to loans, grants, and other economic development transactions approved by the appropriate county contracting approval authority. The Director of Development may also sign all documents necessary to effectuate releases of properly satisfied mortgages.

SECTION 5. I authorize the Director of Public Safety and Justice Services to sign all revenue-generating agreements and other related documents in connection with providing public safety systems services approved by the appropriate county approval authority for the Regional Enterprise Data Sharing System (REDSS).

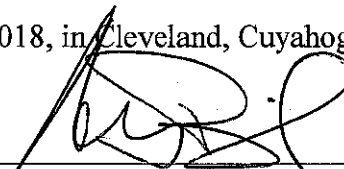
SECTION 6. I authorize the Director of Human Resources as designee to sign personnel documents (which includes but is not limited to offers of employment, disciplinary decisions, salary and compensation adjustments for employees, approval of terms of employment for new hires and existing employees, and grievance settlements, etc.).

SECTION 7. This authorization herein extends to all forms of signatures, including electronic signatures.

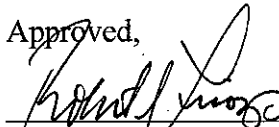
SECTION 8. Unless other specific authorizations are delineated in resolutions or ordinances passed by County Council and approved by me, the signature authorizations contained herein are the only duly authorized designations.

SECTION 9. This Executive Order shall go into immediate effect upon my signature and shall remain in force until rescinded by me or any of my successors.

I signed this Executive Order on October 31, 2018, in Cleveland, Cuyahoga County, Ohio.



Armond Budish, County Executive

Approved,


Robert Triozzi, Director of Law